

Annex. 9. Cascading plan template

Click or tap to enter a date.

1. PERSONAL INFORMATION

Name	<i>Click or tap here to enter text.</i>
Country	<i>Click or tap here to enter text.</i>
Organisation	<i>Click or tap here to enter text.</i>

2. EXCHANGE DETAILS

Host name	<i>Click or tap here to enter text.</i>
Exchange name	<i>Click or tap here to enter text.</i>
Exchange code	<i>Click or tap here to enter text.</i>
Exchange period (dates)	<i>Click or tap to enter a date. – Click or tap to enter a date.</i>
Exchange location/place (city and country)	<i>Click or tap here to enter text.</i>
Main learning objectives (as given by the Host)	1. 2. ...

3. CASCADING PLAN

Cascading details (method of sharing knowledge)	
Type of activity (meeting, report, presentation, etc.)	<i>Click or tap here to enter text.</i>

Date	<i>Click or tap to enter a date. – Click or tap to enter a date.</i>
Location	<i>Click or tap here to enter text.</i>
Duration	<i>Click or tap here to enter text.</i>
Target group	<i>Click or tap here to enter text.</i>
Numbers of persons to be reached	<i>Click or tap here to enter text.</i>
Aim	
Objectives	